

Homeless Management Information System (HMIS) Reboot



HMIS Updates

- Anonymous HMIS User Survey launching tomorrow
 - Online survey links being sent out via email
 - Survey respondents who complete survey will have the chance to enter a raffle
- HMIS programs now have expanded list of services available in the system
- HUD released new Data Standards for 2024 FY
 - Changes will go live in HMIS on October 1st
 - More information to follow in coming months



Policies and Procedures

- New updated Policies and Procedures and related documents is available at SantaCruz.Bitfocus.com/santa-cruz-policy-and-procedures
- Covers participating agency and database user expectations and roles
 - Governing principles
 - Roles and responsibilities
 - Privacy and security
 - Participation requirements
 - User and agency agreements and other documents
 - Data quality



New Agreements

Organization Partnership and Data Sharing Agreement

- Required to be signed by the Executive Directors of all HMIS participating organizations
- Live DocuSign link at SantaCruz.Bitfocus.com/org-partnership-data-sharing
- Link will be sent to participating agencies' Executive Directors later this week
- The agreement covers general agency responsibilities and requirements

User Agreement and Code of Ethics

- Will be rolled out in HMIS when the system changes occur July 31st
 - Required signature for all HMIS Users and Leads
- The agreement requires signing off on 20+ areas
- A reference copy of the agreement is located at SantaCruz.Bitfocus.com/user-agreement-and-code-of-ethics



Privacy & Security Trainings

- First of two mandatory in-person trainings for all existing HMIS Users
- Registration for the Privacy and Security trainings will open this week
 - Link to registration will be sent via email
- Training will focus on:
 - General concepts on what HMIS is, why it is important, and what information it collects
 - User and agency policies and requirements surrounding protecting client data
 - New User Agreement and Client Information Sharing Agreement (ISA)



Privacy & Security Trainings (cont.)

	Date	Time	Location
1 st Training*	May 25th	9am-12am	1020 Emeline Ave
2 nd Training	June 5th	1pm-4pm	18 W. Beach St. Watsonville Training Room 2&3
3 rd Training	June 6th	9am-12pm	HSA 1400 Emeline. Training Room 206 &207
4 th Training	June 6th	1pm-4pm	HSA 1400 Emeline. Training Room 206 &207
5 th Training	June 15th	1pm-4pm	18 W. Beach St. Watsonville Training Room 2&3
6 th Training	June 16th	9am-12pm	18 W. Beach St. Watsonville Training Room 2&3
7 th Training	TBD, July date if necessary		

* First training is for existing trained CES Connectors



HMIS General Trainings

- Trainings targeted to start in July
- Training will focus on:
 - Increasing system competency
 - Raising awareness of the system's features and functionality
 - Increasing data quality



Data Quality

- A primary objective of the HMIS reboot:
 - Improved Accuracy
 - Completeness
 - Consistency
 - Timeliness
- Monthly HMIS working groups held 1pm-2:30pm on the fourth Monday of every month
 - Agency Leads required to attend
 - All HMIS Users highly encouraged to attend



Questions? We're here to help

Please don't hesitate to reach out if you have any questions or concerns!

Housing For Health

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Bitfocus Help Center

- Email: santacruz@bitfocus.com
- Help Center website: <https://help.bitfocus.com/>

